

Board of Directors and/or Executive Committee Meeting
Little Dixie Community Action Agency, Inc.
Tuesday, March 9, 2021 · 10:00 a.m.
Head Start Administration Office · 1005 S. 5th Street · Hugo, Oklahoma · 74743

This meeting will include videoconferencing or teleconferencing but there will be parties present at the LDCAA Head Start Administration Office, located at 1005 S. 5th St., Hugo, OK 74743.

The following Board Members will appear remotely via Zoom videoconference or teleconference:

Brad Burgett	Sharon Jernigan
Cathie Carothers	Vickie Leathers
Kevin Cory	Sandra Meeks
Clinton Crawley	Dwight Satterfield
Melissa Cress	Leah Savage
Earl Dalke	Wade Scott
Brent Franks, Vice-Chairman	Les Shumake
Selena Franks	David Smith
Patsy Guess	William Smith, Chairman
David Hawkins, Secretary/Treasurer	Vicky Wade
Andrea Henkel	Craig Young

Public view/meeting access: <https://us02web.zoom.us/j/7337464865> or 1-346-248-7799
Meeting ID: 733 746 4865

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

- D.** Consideration, Discussion, and Vote to Approve February 2021 Regular Meeting Minutes (*Organizational Standard 5.5*)
- E.** Consideration, Discussion, and Vote to Approve January 2021 Financial Reports; Distribution of February 2021 Financials for April 2021 Consideration and Vote (*O.S. 8.7*)
- F.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$2,727,008.83**
 - 1. McCurtain County Emergency Food and Shelter Program – Phase 38 Funding Application to EFSP/United Way - **\$500**
 - 2. Pushmataha County EFSP – Phase 38 Funding Application to EFSP/United Way - **\$3,885**
 - 3. FY 2020 Improvement Grants Application to the Choctaw Nation of Oklahoma - **\$5,400**
 - 4. FY 2021 Community Services Block Grant Application (*First Quarter Allocation*) to the Oklahoma Department of Commerce/Community Development - **\$57,306**

5. FY 2021 Grants to Prevent and Respond to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Against Children and Youth Program Application to the U.S. Department of Justice, Office on Violence Against Women - **\$500,000**
 6. FY 2021 Early Head Start-Child Care Partnership Grant Application (*Continuation*) to the Administration for Children and Families, Office of Head Start - **\$1,975,372**
 7. Oklahoma Early Childhood Program Grant Application to CAP Tulsa and Signing of the Provider Agreement (*Year 16: 7/1/2021–6/30/2022*) - **\$181,239.68** (*Match: \$90,812.94*)
 8. 2021 Oklahoma Asset Development Project Application to the Oklahoma Association of Community Action Agencies - **\$3,306.15**
- G. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – \$1,510,679.15**
1. Public Transit Revolving Fund Award from the Oklahoma Dept. of Transportation - **\$130,352**
 2. FY 2020 Improvement Grant Awards from the Choctaw Nation of Oklahoma - **\$5,400**
 3. FY 2021 Round 1 Expendable Grant Award from NeighborWorks® America - **\$152,500**
 4. FY 2021 Round 1 Capital Grant Award from NeighborWorks® America - **\$75,000**
 5. FY 2021 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Grant Award (*Continuation, Year 8*) from the Health Resources and Services Administration - **\$1,144,121**
 6. 2021 Oklahoma Asset Development Project Contract Award from OKACAA - **\$3,306.15**
- H. Consideration, Discussion and Vote to Approve Weatherization Program Policies and Procedures**
- I. Consideration, Discussion and Vote to Approve LDCAA COVID-19 Vaccination Policy**
- J. Consideration, Discussion and Vote to Approve Submittal of Head Start Teacher Qualifications Waiver for Melissa Halcomb to the Office of Head Start**
- K. Update on Board Self-Assessment (O.S. 5.7)**
- L. Board Training/Programmatic Report: FY 2021 Board Training Plan, Planning Logic Models, ROMA Plan, and Community Action Plan/Partnership List (O.S. 5.7, 5.9)**
- M. Head Start/Early Head Start/EHS-Child Care Policy Council Report (O.S. 2.1, 5.7 & 5.9)**
- N. Recognition of March 2021 LDCAA Employee of the Month:
Teresa Phelps, Teacher Assistant – Head Start Program**
- O. Recognition of Service Award, Twenty Years: Nora Testerman, Dispatcher – Transit Program**
- P. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; OHS Focus Area 1 Monitoring Review; Mentoring Opportunities for Youth Initiative Grant Inclusion (O.S. 5.7, 5.9)**
- Q. Consideration, Discussion and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)**
- R. Consideration, Discussion and Vote to Adjourn**

Posted: _____ Date: _____ Time: _____