AGENDA

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests

C. Recognition of Vicky Wade as Elected Representative for Gracefully Yours Foundation of Broken Bow, a Low-Income Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2023)

D. Consideration, Discussion, and Vote to Accept Melissa Cress as Appointed Representative for the Choctaw Nation of Oklahoma, a Public Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2023)

E. Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (F and G, H, I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

F. Consideration, Discussion, and Vote to Approve October 2020 Regular Meeting Minutes (Organizational Standard 5.5)

G. Consideration, Discussion, and Vote to Approve September 2020 Financial Reports; Distribution of October 2020 Financials for December 2020 Consideration and Vote (O.S. 8.7)
H. Consider Submission of Resolutions/Grant Applications, Vote to Approve – $2,150,450.91
   1. Child and Adult Care Food Program Application (Head Start/Early Head Start) to the Oklahoma Department of Education - $574,946.17
   2. CACFP Application (Early Learning Centers) to the Oklahoma Dept. of Education - $157,000
   3. CACFP Application to the Oklahoma Department of Education - $1,248,004.74 (Program Operations – $168,004.74; Daycare Home Meal Reimbursement – Up to $1,080,000)
   4. 2021 AmeriCorps Grant Application (Continuation, Year 3) to the Corporation for National and Community Service/AmeriCorps, Oklahoma Community Service Commission - $163,000
   5. Affordable Housing Funding Request to Simmons Bank, Western Division - $2,500
   6. Retired and Senior Volunteer Program Pandemic Augmentation Application to AmeriCorps Seniors - $5,000

I. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – $1,968,455.91
   1. Signature Cause (Health and Wellness) Grant Award from International Paper Foundation - $13,955
   2. Community Services Block Grant-CARES (Coronavirus Aid, Relief and Economic Security) Discretionary Grant Award (CAPTAIN Client Intake Portal) from the Oklahoma Department of Commerce - $6,050
   3. CACFP Award (Head Start/EHS) from the Oklahoma Department of Education - $574,946.17
   4. CACFP Award from the Oklahoma Department of Education - $1,248,004.74 (Program Operations – $168,004.74; Daycare Home Meal Reimbursement – Up to $1,080,000)
   5. Holiday Food Basket Donation from FirstBank, Hugo Branch - $500
   6. Drug-Free Communities Support Program Grant Award (Year 7) from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention - $125,000

J. Consideration, Discussion, and Vote to Approve LDCAA to Act as Fiscal Agent for Choctaw County Freestanding Multidisciplinary Team and Contract with the Oklahoma Commission on Children and Youth ($19,288.94 Maximum Contract Total, Period: 1/1/2021–12/31/2021)

K. Consideration, Discussion, and Vote to Approve LDCAA to Act as Fiscal Agent for Pushmataha County Freestanding Multidisciplinary Team and Contract with the Oklahoma Commission on Children and Youth ($19,288.94 Maximum Contract Total, Period: 1/1/2021–12/31/2021)

L. Consideration, Discussion, and Vote to Approve Minutes from October 13, 2020 Executive Session, Regarding the Performance Evaluation, Renewal of Contract, Employment, and Compensation of Rebecca Reynolds as LDCAA Executive Director (Okla. Stat. Title 25 § 307(B)(1))

M. Consideration, Discussion, and Vote to Approve LDCAA Executive Director Succession Plan (O.S. 4.5)

N. Consideration, Discussion, and Vote to Approve 2021 Agency-Wide Budget (O.S. 8.9)

O. Consideration, Discussion, and Vote to Approve Waiver/Exemption of Conflict of Interest for CSBG-CARES Funds/Assistance for Lauren Barger (a staff member of Little Dixie Community Action Agency), that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of CSBG-CARES Funds/Assistance is fair to LDCAA
P. Consideration, Discussion, and Vote to Approve Waiver/Exemption of Conflict of Interest for CSBG-CARES Funds/Assistance for Allison McDaniel (a staff member of Little Dixie Community Action Agency), that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of CSBG-CARES Funds/Assistance is fair to LDCAA

Q. Consideration, Discussion, and Vote to Approve Submission of FY 2019 Carryover Application and Non-Federal Share Waiver Request for the EHS-Child Care Partnership Program

R. Board Training: NeighborWorks® America PROMPT Program Review


T. Board Training/Programmatic Report: Quarterly (July-September) and Year-to-Date Housing Production as Reported to NeighborWorks® America (O.S. 5.7, 5.9)

U. Board Training/Programmatic Report: Head Start/EHS/EHS-Child Care Monitoring Protocols (O.S. 5.7, 5.9)

V. Board Training (O.S. 5.7): • How Boards Can Evaluate Their Performance • LDCAA History, Values, Mission, and Vision • History and Future of Community Action/Anti-Poverty Work • Statutory and Regulatory Requirements

W. 2020 LDCAA Customer Satisfaction Report: 3rd Quarter (July – Sept.) Results (O.S. 1.3 & 6.4)

X. 2020 Board Giving Report (O.S. 5.7)

Y. Head Start/EHS/EHS-Child Care Policy Council Report (O.S. 2.1, 5.7 & 5.9)

Z. Recognition of November 2020 Employee of the Month: Tammie Fewell, Teacher – Head Start

AA. Recognition of Service Award, Five Years: Deanna Ammons, Teacher – Head Start

BB. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; LDCAA Food Basket Drive; Salvation Army Red Kettle Campaign; LDCAA In-Service (O.S. 5.7, 5.9)

CC. Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311)

DD. Consideration, Discussion, and Vote to Adjourn

Posted: ___________________________ Date: _____________________ Time: __________