This meeting will include videoconferencing or teleconferencing but there will be parties present at the LDCAA Head Start Administration Office, located at 1005 S. 5th St., Hugo, OK 74743.

The following Board Members will appear remotely via Zoom videoconference or teleconference:

Jimmy Brandon  Sharon Jernigan
Brad Burgett  Vickie Leathers
Kevin Cory  Sandra Meeks
Clinton Crawley  Dwight Satterfield
Melissa Cress  Leah Savage
Earl Dalke  Wade Scott
Brent Franks, Vice-Chairman  David Smith
Selena Franks  William Smith, Chairman
Trilla Frazier, Secretary/Treasurer  Randy Springfield
Patsy Guess  Vicky Wade
David Hawkins  Craig Young
Andrea Henkel

Public view and access:  https://us02web.zoom.us/j/7337464865 or 1-346-248-7799
Meeting ID:  733 746 4865

AGENDA

A.  Call to Order and Invocation

B.  Opening of Board Meeting – Roll Call, Declaration of Quorum, and Introduction of Guests

C.  Board Training/Programmatic Report: LDCAA Victim Services Programs and Evaluation (Organizational Standard 5.9)

D.  Consideration, Discussion, and Vote to Approve LDCAA Victim Services Programs Evaluation

E.  Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (F and G, H, I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

F.  Consideration, Discussion, and Vote to Approve September 2020 Regular Meeting Minutes (O.S. 5.5)

G.  Consideration, Discussion, and Vote to Approve August 2020 Financial Reports; Distribution of September 2020 Financials for November 2020 Consideration and Vote (O.S. 8.7)
H. Consider Submission of Resolutions/Grant Applications, Vote to Approve – $528,444
   1. Public Benefit Grant Application (*Choctaw County Drug Free Communities Program*) to The Lawrence Foundation - $5,000
   2. Signature Cause (*Health and Wellness*) Grant Application to the International Paper Foundation - $13,955
   3. FY 2021 Retired and Senior Volunteer Program Grant Application (*Continuation, Year 3*) to the Corporation for National and Community Service - $61,799
   4. HOME Investment Partnerships Program Grant Application (*Antlers Duplex*) to the Oklahoma Housing Finance Agency - $285,996 ($259,998 *Duplex Construction*, $25,998 *Community Housing Development Organization Operating*)
   5. 2020 Community Services Block Grant Application (*CAPTAIN Software Renewal*) to the Oklahoma Department of Commerce - $5,644
   6. Environmental Health Grant Application (*Choctaw County DFC Program*) to the Cornell Douglas Foundation - $20,000
   7. CSBG CARES (Coronavirus Aid, Relief and Economic Security) Discretionary Grant Application (*CAPTAIN Client Intake Portal*) to ODOC - $6,050
   8. Grant Application (*Choctaw County DFC Program*) to Costco Wholesale - $25,000
   9. Grant Application (*Choctaw County DFC Program*) to the Reiman Foundation - $5,000
   10. Thriving Children Grant Application (*Choctaw County DFC Program*) to the W.K. Kellogg Foundation - $100,000

I. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – $2,263,163
   1. PY 20 Department of Energy Weatherization Assistance Program Expansion Grant Award from ODOC - $269,796 (Total Awarded: $379,844)
   2. 2020 CSBG Award (*CAPTAIN Software Renewal*) from ODOC - $5,644
   3. FY 20 Advancing Comprehensive Community Development and Racial Equity Supplemental Grant Award from NeighborWorks® America - $35,000
   4. FY 2021 Base Grant Award from the Oklahoma CASA Association - $19,536
   5. 2020 Victims of Crime Act Grant Award (*Court Appointed Special Advocates*) from the Oklahoma District Attorney’s Council - $85,401
   6. 2020 VOCA Grant Award (*Victim Advocacy Services*) from the Oklahoma District Attorney’s Council - $97,786
   7. Rural Communities Opioid Response Program–Implementation Grant Award from U.S. Dept. of Health and Human Services, Health Resources and Services Administration - $1,000,000
   8. FY 2020 Rural Domestic Violence, Dating Violence, Sexual Assault, and Stalking Program Grant Award from the U.S. Dept. of Justice, Office on Violence Against Women - $750,000

J. Consideration, Discussion, and Vote to Enter into Executive Session to Review/Discuss the Following Items (*Oklahoma Statute Title 25 § 307(B)(1)*):
   1. Executive and Personnel Committee’s Performance Evaluation of Rebecca Reynolds, LDCAA Executive Director (*O.S. 7.4*)
   2. Employment Contract Renewal and Compensation of Rebecca Reynolds as Executive Director of LDCAA (*O.S. 7.5*)

K. Consideration, Discussion, and Vote to Adjourn Out of Executive Session and the Regular Board Meeting Be Reconvened

L. Consideration, Discussion, and Vote to Approve the Performance Evaluation of Rebecca Reynolds, LDCAA Executive Director (*O.S. 7.4*)
M. Consideration, Discussion, and Vote to Approve the Renewal of Contract, Employment, and Compensation of Rebecca Reynolds as LDCAA Executive Director (O.S. 7.5)

N. Consideration, Discussion, and Vote to Approve the CSBG-CARES Emergency Assistance Policy, Procedure, and Guidelines

O. Consideration, Discussion, and Vote to Approve the LDCAA Board of Directors Regular Meeting Dates for 2021 (O.S. 5.5)

P. Consideration, Discussion, and Vote to Elect Two Board Members to the Executive and Personnel Committee (Pursuant to LDCAA Amended By-Laws, Article XI)

Q. Consideration, Discussion, and Vote to Elect Two Board Members to the Committee to Research Private and Low-Income Sector Representation for McCurtain County (Pursuant to LDCAA Amended By-Laws, Article XI)

R. Appoint Chairperson for Committee to Research Private and Low-Income Sector Representation for McCurtain County (Pursuant to LDCAA Amended By-Laws, Article XI, Section 2)

S. Consideration, Discussion, and Vote to Elect One Board Member to the Risk Assessment and Management Committee (Pursuant to LDCAA Amended By-Laws, Article XI)

T. Consideration, Discussion, and Vote to Approve Budget Revision Amendment Application for the LDCAA Head Start Program

U. Consideration, Discussion, and Vote to Approve Budget Revision Amendment Applications for LDCAA Head Start, Early Head Start, and EHS-Child Care Programs

V. Consideration, Discussion, and Vote to Approve Head Start/EHS/EHS-CC Succession Plan

W. Consideration, Discussion, and Vote to Approve Head Start/EHS/EHS-CC Policy Council Operating Procedures and Conflict Resolution/Impasse Policy


Y. Board Training/Programmatic Report: EHS/EHS-CC Child Outcomes/Assessment Results for Summer 2019-2020 (O.S. 5.7, 5.9)

Z. 2020 LDCAA Customer Satisfaction Report: 3rd Quarter (July – Sept.) Results (O.S. 1.3 & 6.4)

AA. Head Start/EHS/EHS-CC Policy Council Report (O.S. 2.1, 5.7 & 5.9)

BB. Recognition of October 2020 Employee of the Month:
    Macy Self, Administrative Assistant – LDCAA Administration

CC. Recognition of Service Awards:
    Five Years: Melissa Wallace, Family Advocate – Head Start Program
Ten Years: Jason Stillwell, Self-Help Specialist – Technical & Management Assistance Program
Kenneth Wallace, Computer Support Technician – LDCAA Administration
Twenty Years: Sheree Ensley, Fiscal Officer – LDCAA Administration

DD. Other Reports/Announcements/Correspondence:  HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; Jim Freeny Memorial Service Program; Domestic Violence Awareness Month Information and Victim Services Programs Partner Awards; Amendatory Changes to Oklahoma Open Meeting Act Expiring November 15, 2020 (O.S. 5.7, 5.9)

EE. Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311)

FF. Consideration, Discussion, and Vote to Adjourn

Posted: ___________________________  Date: ___________________________  Time: __________