Board of Directors and/or Executive Committee Meeting
Little Dixie Community Action Agency, Inc.
Tuesday, June 9, 2020 · 10:00 a.m.
Administration Office · 209 N. 4th Street · Hugo, Oklahoma

AGENDA

This meeting will include videoconferencing or teleconferencing but there will be parties present at the LDCAA Administration Office Building, 209 N. 4th St., Hugo, OK 74743.

The following Board Members will be present by videoconference or teleconference:
- Stacy Akard will appear remotely via Zoom
- Jimmy Brandon will appear remotely via Zoom
- Brad Burgett will appear remotely via Zoom
- Melissa Cress will appear remotely via Zoom
- Earl Dalke will appear remotely via Zoom
- Brent Franks, Vice-Chairman, will appear remotely via Zoom
- Selena Franks will appear remotely via Zoom
- Trilla Frazier, Secretary/Treasurer, will appear remotely via Zoom
- Jim Freeny will appear remotely via Zoom
- Walter Frey will appear remotely via Zoom
- Andrea Henkel will appear remotely via Zoom
- Sharon Jernigan will appear remotely via Zoom
- Vickie Leathers will appear remotely via Zoom
- Sandra Meeks will appear remotely via Zoom
- Patricia Morgan will appear remotely via Zoom
- Dwight Satterfield will appear remotely via Zoom
- Leah Savage will appear remotely via Zoom
- Wade Scott will appear remotely via Zoom
- David Smith will appear remotely via Zoom
- Randy Springfield will appear remotely via Zoom
- Vicky Wade will appear remotely via Zoom
- Marcia Wright will appear remotely via Zoom
- Craig Young will appear remotely via Zoom

The following Board Members will be present at the meeting site:
- Clinton Crawley
- William Smith, Chairman

Public view and access: https://us02web.zoom.us/j/7337464865, Meeting ID: 733 746 4865

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Introduction of Guests, Information from the Chairman

C. Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (D and E, F, G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.
D. Consideration, Discussion, and Vote to Approve May 2020 Regular Meeting Minutes (Organizational Standard 5.5)

E. Consideration, Discussion, and Vote to Approve April 2020 Financial Reports; Distribution of May 2020 Financials for July 2020 Consideration and Vote (O.S. 8.7)

F. Consider Submission of Resolutions/Grant Applications, Vote to Approve – $868,674
   2. FY 2019 Early Head Start-Child Care Partnership Supplement – COVID-19 One Time Grant Application and Non-Federal Share Waiver Request to DHHS, Administration for Children and Families - $116,003
   3. NeighborWorks Rental Resilience Fund Expendable Grant Application to NeighborWorks® America - $25,000
   4. FY 2020 Community Services Block Grant Coronavirus Aid, Relief, and Economic Security (CARES) Act Application to the Oklahoma Department of Commerce via the U.S. Department of Health and Human Services/Office of Community Services - $308,480

G. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – $37,500
   1. 2020 Grant Award from the Potts Family Foundation, Inc. - $10,000
   2. Emergency Fund Donation from the Oklahoma Community Service Commission via Rudy Gobert (Utah Jazz) - $5,000
   3. 2020 NeighborWorks Week Grant Award from NeighborWorks® America - $500
   4. National Homeownership Programs and Lending – Sustainable Business Initiative Mainstreaming and Technical Support Award from NeighborWorks® America - $12,000
   5. 2020 Family Literacy Grant Award from the Dollar General Literacy Foundation - $10,000

H. Consideration, Discussion, and Vote to Approve Submission of 2020-2021 Transportation Waiver for the Head Start Program

I. Consideration, Discussion, and Vote to Approve Phase 1 of 2019-2020 Self-Assessment Plan

J. Consideration, Discussion, and Vote to Approve Signing of Proclamation Recognizing June as National Homeownership Month

K. Board Training/Programmatic Report: Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) Training on HS/EHS/EHS-CC Eligibility (O.S. 5.7, 5.9)

L. 2020 LDCAA Customer Satisfaction Report: January – March 2020 Results (O.S. 1.3, 6.4)

M. Board Giving Committee Report (O.S. 5.7)

N. Head Start/Early Head Start/EHS-Child Care Policy Council Report (O.S. 2.1, 5.7 & 5.9)

O. Update on Agency Activities Due to the COVID-19 Pandemic

P. National Community Action Month Update (O.S. 5.9)
Q. National NeighborWorks Week Update (O.S. 5.9)

R. Recognition of June 2020 Employees of the Month: LDCAA Transit Program Employees

S. Recognition of Service Awards:
   *Fifteen Years:* Brent Martin, Driver – Transit Program
   Terry Wren, Energy Auditor – Weatherization Program

T. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report (O.S. 5.7, 5.9)

U. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)

V. Consideration, Discussion, and Vote to Adjourn

*Posted: __________________________  Date: __________________________  Time: ________________*