AGENDA

A. Call to Order and Invocation

B. Opening of Board Meeting – Roll Call, Introduction of Guests

C. Client/Program Testimonial: YouthBuild Program

D. Recognition of Kevin Cory as Elected Representative for the Choctaw County Emergency Food and Shelter Board, a Low-Income Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2022)

E. Recognition of Misty Diaz as Elected Representative for the Head Start/Early Head Start/EHS-Child Care Policy Council, a Low-Income Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2022)

F. Consideration, Discussion, and Vote to Approve Brent Franks as Appointed Representative for the Pushmataha County Ministerial Alliance, a Private Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2022)

G. Consideration, Discussion, and Vote to Approve David Smith as Appointed Representative for City of Antlers, a Public Entity on the LDCAA Board of Directors (Entity to Expire 12/31/2022)

H. Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (I and J, K, L) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

I. Consideration, Discussion, and Vote to Approve November 2019 Regular Meeting Minutes (Organizational Standards – Category 5, Standard 5.5)

J. Consideration, Discussion, and Vote to Approve October 2019 Financial Reports; Distribution of November 2019 Financials for January 2020 Consideration and Vote (O.S. 8.7)

K. Consider Submission of Resolutions/Grant Applications, Vote to Approve – $2,215,650.16
   1. Rx for Oklahoma Application to KI BOIS Community Action Foundation, Inc. - $11,150.16
   2. Community Impact Measurement Grant Application to NeighborWorks® America - $7,000
   3. FY 2020 Round I Expendable Grant Application (Organizational Underwriting/Operating) to NeighborWorks® America - $147,500
   4. FY 2020 Round I Capital Grant Application (Lending) to NeighborWorks® America - $50,000
   5. Grants for the Benefit of Homeless Individuals Application to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration - $2,000,000
Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – $3,721,295.37

1. Rx for Oklahoma Award from KI BOIS Community Action Foundation, Inc. - $11,150.16
2. FY 2020 Base Grant Award from the Oklahoma Court Appointed Special Advocates Association - $19,722
3. CACFP Award from the Oklahoma Department of Education - $1,248,000 (Program Operations – $168,000; Daycare Home Meal Reimbursement – Up to $1,080,000)
4. Child and Adult Care Food Program Award (Head Start/Early Head Start) from the Oklahoma Department of Education - $490,877.21
5. FY 2020 Head Start/EHS Program Continuation Grant Award (Period 12/1/2019–11/30/2020) and Medically Underserved Area Designation Approval from DHHS, Administration for Children and Families - $1,891,158
6. FY 2020 NeighborWorks Institute Travel Grant Award (First Disbursement) from NeighborWorks® America - $4,680
7. PY 2019 Department of Human Services/Low Income Home Energy Assistance Program Award from the Oklahoma Department of Commerce/Community Development - $55,708

Consideration, Discussion, and Vote to Approve 2020 Agency-Wide Budget (O.S. 8.9)

Consideration, Discussion, and Vote to Approve Revised LDCAA Drug and Alcohol Abuse Policy/Testing Program (O.S. 7.1, 7.2)

Consideration, Discussion, and Vote to Approve Revisions to LDCAA Personnel Policy Manual (O.S. 7.1, 7.2)

Consideration, Discussion, and Vote to Approve Waiver/Exemption of Conflict of Interest for DHS and/or DOE Weatherization Funds/Assistance for Harold Allen, father of Harolynn Wofford (a member of Little Dixie Community Action Agency’s Board of Directors), that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of weatherization funds is fair to LDCAA

Report on Agency-Wide Comprehensive Risk Assessment (O.S. 4.6)

Board Training/Programmatic Report: Tri-County Opioid Response Project (O.S. 5.7, 5.9)

Board Training/Programmatic Report: HS/EHS/EHS-CC School Readiness/Child Outcomes Results for Fall 2019-2020 (O.S. 5.7, 5.9)

2019 Board Giving Report (O.S. 5.7)

Head Start/Early Head Start/EHS-Child Care Policy Council Report (O.S. 2.1, 5.7 & 5.9)

Recognition of December 2019 Employee of the Month: Renee McEntire, Academic Instructor – YouthBuild Program

Recognition of Service Awards:

Ten Years: Pam Price, Program Analyst – Technical & Management Assistance Program
Charles Rust, Self-Help Specialist – T&MA Program
X. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; LDCAA Annual In-Service Event Notice (O.S. 5.7, 5.9)

Y. Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311)

Z. Consideration, Discussion, and Vote to Adjourn

Posted: ____________________________ Date: ______________________ Time: _________