

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
Tuesday, August 13, 2019 · 10:00 a.m.
HomeOwnership Center · 500 East Rosewood · Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Client Testimonial: LDCAA Court Appointed Special Advocates Program
- D.** Consideration, Discussion, and Vote to Select Stacy Akard Insurance Agent as a Private Sector Entity on the LDCAA Board of Directors, Replacing K-Rays Family Discount Store (*Pursuant to LDCAA Amended By-Laws, Article IV, Section 4; Article V, Section 8*)
- E.** Consideration, Discussion, and Vote to Accept Stacy Akard as the Appointed Representative for Stacy Akard Insurance Agent, a Private Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2020*)
- F.** Consideration, Discussion, and Vote to Select Pushmataha County Chamber of Commerce as a Private Sector Entity on the LDCAA Board of Directors, Replacing the Pushmataha County Bar Association (*Pursuant to LDCAA Amended By-Laws, Article IV, Section 4; Article V, Section 8*)
- G.** Consideration, Discussion, and Vote to Accept Selena Franks as the Appointed Representative for the Pushmataha County Chamber of Commerce, a Private Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2020*)
- H.** Assign Mentors for New Board Members (*Organizational Standards–Category 5, Standard 5.7*)
- I.** Consideration, Discussion, and Vote to Withdraw Continued/Postponed Motion to Accept David Hawkins as the Appointed Representative for Wright City Schools, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- J.** Report from the Committee for Nominations
- K.** Consideration, Discussion, and Vote to Elect LDCAA Board of Directors Officers for 2019-2020 (*Pursuant to LDCAA Amended By-Laws, Article VI, Section 2*)
- L.** Consideration, Discussion, and Vote to Elect LDCAA Executive and Personnel Committee Members for 2019-2020 (*Pursuant to LDCAA Amended By-Laws, Article VI, Section 2 and Article X, Section 1*)
- M.** Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (N and O, P, Q) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.

- N. Consideration, Discussion, and Vote to Approve July 2019 Regular Meeting Minutes (*O.S. 5.5*)
- O. Consideration, Discussion, and Vote to Approve June 2019 Financial Reports; Distribution of July 2019 Financials for September 2019 Consideration and Vote (*O.S. 8.7*)
- P. Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$4,369,463**
 - 1. Supplemental Grant Request (*Agency Rebranding*) to NeighborWorks America® - **\$25,000**
 - 2. Community Grant Application to the Walmart Community Giving Program - **\$3,500**
 - 3. FY 2020 Community Action Agencies State Appropriated Head Start Funds Application to the Oklahoma Department of Commerce/Community Development - **\$73,385**
 - 4. FY 2020 Community Action Agencies State Appropriated Funds Application to ODOC - **\$10,468**
 - 5. Building Capacity to Reduce Tobacco Inequities in the South and Midwest Grant Application to the Robert Wood Johnson Foundation - **\$299,248**
 - 6. FY 2020 Base Grant Application to the Oklahoma CASA Association - **\$19,722**
 - 7. FY 2020 Head Start/Early Head Start Program Grant Application (*Period 12/1/2019–11/30/2020*) to the U.S. Department of Health and Human Services, Administration for Children and Families - **\$3,782,316**
 - 8. Public Transit Revolving Fund Application to Oklahoma Dept. of Transportation - **\$140,324**
 - 9. PY 2019 Department of Energy Weatherization Assistance Program Application (*Funding Increase*) to ODOC - **\$15,500**
- Q. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$2,509,850**
 - 1. Supplemental Grant Award (*Agency Rebranding*) from NeighborWorks America® - **\$20,000**
 - 2. Technical Assistance Award (*Capacity Building – Community Development Financial Institution Certification*) from NeighborWorks America® - **\$7,000**
 - 3. Learning Communities Grant Award from NeighborWorks America® - **\$15,000**
 - 4. FY 2019 Retired and Senior Volunteer Program Baseline Augmentation Grant Award from the Corporation for National and Community Service - **\$7,500** (*Total Awarded: \$61,799*)
 - 5. Early Childhood Comprehensive Systems Impact Grant Award (*Continuation - Year 4*) from DHHS, Health Resources and Services Administration - **\$426,600**
 - 6. Early Head Start-Child Care Partnership Program Grant/Cost-of-Living Adjustment Award and Medically Underserved Area Designation (*Period 8/1/2019–7/31/2020*) from DHHS/ACF - **\$1,883,558**
 - 7. FY 2019 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Supplemental Grant Award from DHHS/HRSA - **\$142,899** (*Total Awarded: \$1,092,899*)
 - 8. Choctaw County Emergency Food and Shelter Program – Phase 36 Funding Award from EFSP/United Way - **\$7,293**
- R. Asset Management Committee Report
- S. Consideration, Discussion, and Vote to Approve Resolution Authorizing Proposed Transactions for Properties as Presented
- T. Consideration, Discussion, and Vote to Approve Updates to LDCAA Financial Services Manual (*O.S. 8.10*)
- U. Consideration, Discussion, and Vote to Elect Board Member to the Compensation Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)

- V.** Consideration, Discussion, and Vote to Elect Board Member to the Composition Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)
- W.** Consideration, Discussion, and Vote to Elect Board Members to the By-Laws Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)
- X.** Consideration, Discussion, and Vote to Accept Carryover Request Approval, Non-Federal Share Waiver, and Medically Underserved Area Designation for the EHS-CC Program (*Period 8/1/2018–7/31/2019*)
- Y.** Consideration, Discussion, and Vote to Approve 2019-2020 Mental Health Contract with Zen Gee Counseling and Psychological Services, LLC
- Z.** Consideration, Discussion, and Vote to Approve Head Start and Early Head Start/EHS-CC Program Menus for the 2019-2020 School Year
- AA.** Consideration, Discussion, and Vote to Approve Head Start/EHS/EHS-CC Cost Allocation Plan
- BB.** Consideration, Discussion, and Vote to Approve Updated 2019-2020 Head Start Pay Scale
- CC.** Consideration and Discussion Regarding the Possible Conversion and/or Reduction of Head Start/EHS/EHS-CC Slots and Swink Head Start/Early Learning Center Enrollment
- DD.** Consideration, Discussion, and Vote to Approve the 2018-2019 Head Start/EHS/EHS-CC Self-Assessment Plan, Report and Program Improvement Plan
- EE.** Consideration, Discussion, and Vote to Approve Updates to the 2018-2023 Head Start/EHS/EHS-CC Strategic Plan
- FF.** Consideration, Discussion, and Vote to Approve the 2019-2020 Head Start/Early Head Start Training and Technical Assistance Plan
- GG.** Consideration, Discussion, and Vote to Approve Updates to the Head Start/EHS/EHS-CC Community Assessment
- HH.** Consideration, Discussion, and Vote to Approve FY 2020 CASA Goals and Objectives
- II.** Update Regarding Agency Name
- JJ.** Discussion Concerning Filed Lawsuit Against LDCAA
- KK.** Board Training/Programmatic Report: Quarterly Housing Production as Reported to NeighborWorks® America (*O.S. 5.7, 5.9*)
- LL.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*O.S. 2.1, 5.7 & 5.9*)
- MM.** Recognition of August 2019 Employee of the Month:
Tammie Fewell, Teacher – Head Start

NN. Recognition of Service Awards:

Five Years: Stacey Hill, Teacher – Head Start
Sharon Janoe, Teacher – Head Start

OO. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; Notice of 2019-2020 Head Start Transportation Waiver Approval (*O.S. 5.7, 5.9*)

PP. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)

QQ. Consideration, Discussion, and Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____