

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
Tuesday, July 9, 2019 · 10:00 a.m.
HomeOwnership Center · 500 East Rosewood · Hugo, Oklahoma

AGENDA

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Consideration, Discussion, and Vote to Accept David Hawkins as the Appointed Representative for Wright City Schools, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2021*)
- D.** Consideration, Discussion, and Vote to Accept Craig Young as the Appointed Representative for the City of Idabel, a Public Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2019*)
- E.** Assign Mentor for New Board Member (*Organizational Standards–Category 5, Standard 5.7*)
- F.** Client Testimonial: Faces of Transit
- G.** Board Training: How to Interpret an Audit Report and Presentation of the 2018 LDCAA Audit (*O.S. 5.7, 5.9 & 8.3*)
- H.** Consideration, Discussion, and Vote to Approve the 2018 LDCAA Audit (*O.S. 8.1, 8.2 & 8.4*)
- I.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (J and K, L, M) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting or withdrawn from the Consent Docket and handled individually in order immediately following the completion of the Consent Docket.*

- J.** Consideration, Discussion, and Vote to Approve June 2019 Regular Meeting Minutes (*O.S. 5.5*)
- K.** Consideration, Discussion, and Vote to Approve May 2019 Financial Reports; Distribution of June 2019 Financials for August 2019 Consideration and Vote (*O.S. 8.7*)
- L.** Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$551,275**
 - 1. Technical Assistance Request (*Capacity Building – Community Development Financial Institution Certification*) to NeighborWorks America® - **\$7,000**
 - 2. FY19 HUD Housing Counseling Grant Application to NeighborWorks® America - **\$25,000**
 - 3. Cooperative Agreement to Support Navigators in Federally-facilitated Exchanges Application to the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services - **\$384,482**
 - 4. FY19 Retired and Senior Volunteer Program Baseline Augmentation Grant Application (*Funding Increase*) to the Corporation for National and Community Service - **\$7,500**

5. FY 2019 Healthy Start Initiative: Eliminating Disparities in Perinatal Health Supplemental Grant Application to DHHS, Health Resources and Services Administration - **\$120,000**
 6. Choctaw County Emergency Food and Shelter Program – Phase 36 Funding Application to the Emergency Food and Shelter Program/United Way - **\$7,293**
- M.** Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$77,878**
 1. PY’ 19 Department of Energy Weatherization Assistance Program Grant Award from the Oklahoma Department of Commerce/Community Development - **\$77,878**
 - N.** Consideration, Discussion, and Vote to Approve LDCAA to Act as Fiscal Agent for the Choctaw County Freestanding Multidisciplinary Team and Approve the Contract (not to exceed \$20,159.48) with the Oklahoma Commission on Children and Youth (*Contract Period: 1/1/2019–12/31/2019*)
 - O.** Consideration, Discussion, and Vote to Approve LDCAA to Act as Fiscal Agent for the Pushmataha County Freestanding Multidisciplinary Team and Approve the Contract (not to exceed \$20,159.48) with the Oklahoma Commission on Children and Youth (*Contract Period: 1/1/2019–12/31/2019*)
 - P.** Consideration, Discussion, and Vote to Approve the 2018-2019 Head Start/Early Head Start/Early Head Start-Child Care Self-Assessment Report
 - Q.** Consideration, Discussion, and Vote to Elect Board Member to Asset Management Committee (*Pursuant to LDCAA Amended By-Laws, Article XI*)
 - R.** Discussion Concerning Filed Lawsuit Against LDCAA
 - S.** Update Regarding Agency Name
 - T.** Board Giving Committee Report (*O.S. 5.7*)
 - U.** 2019 LDCAA Customer Satisfaction Report: 2nd Quarter (April – June) Results (*O.S. 1.3, 6.4*)
 - V.** Board Training/Programmatic Report: HS/EHS/EHS-CC Child Outcomes/Assessment Results for Spring 2018-2019 (*O.S. 5.7, 5.9*)
 - W.** Board Training: Annual CAPLAW Conference Report (*O.S. 5.7, 5.9*)
 - X.** Risk Assessment Report
 - Y.** Head Start/Early Head Start/EHS-Child Care Policy Council Report (*O.S. 2.1, 5.7 & 5.9*)
 - Z.** Recognition of July 2019 Employee of the Month:
Taryn Creasman, Procurement Clerk – Head Start, EHS, EHS-Child Care Programs
 - AA.** Recognition of Service Awards:
 - Five Years:* Margie Owens, Apartment Manager – Housing Programs
 - Ten Years:* Hope Scott, Teacher – Head Start Program
 - Forty Years:* Terri Harless, Program Director – Self-Help Housing Program

- BB.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; HS/EHS/EHS-CC Data Analysis Report; Annual Meeting Reminder (*O.S. 5.7, 5.9*)

- CC.** Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)

- DD.** Consideration, Discussion, and Vote to Adjourn

Posted: _____ *Date:* _____ *Time:* _____