

VERIFICATION OF BUSINESS EXPENSES

REQUEST FOR INFORMATION

Federal regulations require us to verify financial information provided by applicants for housing assistance. We ask your cooperation in supplying the information requested. The attached Form 3550-1, Borrower's Certification and Authorization provides the applicant's authorization.

Your prompt return of the requested information will be appreciated. A self-addressed return envelope is enclosed for your convenience. If you have questions, please call _____ at _____.

APPLICANT IDENTIFICATION

Name _____ Social Security Number _____

REQUESTED INFORMATION

Based on business transacted during _____ 20____, to _____ 20____

- | | | |
|--------------------------------|----------------|----------|
| 1. Gross Income | | \$ _____ |
| 2. Expenses: | | |
| (a) Interest on Loans | | \$ _____ |
| (b) Cost of Goods/Materials | \$ _____ | |
| (c) Rent | \$ _____ | |
| (d) Utilities | \$ _____ | |
| (e) Wages/Salaries | \$ _____ | |
| (f) Employee Contributions | \$ _____ | |
| (g) Federal Withholding Tax | \$ _____ | |
| (h) State Withholding Tax | \$ _____ | |
| (i) FICA | \$ _____ | |
| (j) Sales Tax | \$ _____ | |
| (k) Other | \$ _____ | |
| (l) Straight Line Depreciation | \$ _____ | |
| | Total Expenses | \$ _____ |
| 3. Net Income | | \$ _____ |

VERIFIER INFORMATION: Please sign this verification form and print the name, address and telephone number of the verifier.

Name: _____ Title: _____

Telephone Number: _____

(Signature)

WARNING: Knowingly and willingly making a false or fraudulent statement to any department of the United States Government is a felony punishable by fine and imprisonment (Title 18, Section 1001, U.S. Code)