

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, May 8, 2018**  
**HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma**

**AGENDA**

- A. Call to Order and Invocation
- B. Opening of Board Meeting – Roll Call, Introduction of Guests
- C. Finance/Audit/Loan Committee Report

*Consent Docket - The following items of business indicated by brackets (D & E, F and G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.*

- D. Consideration, Discussion, and Vote to Approve April 2018 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- E. Consideration, Discussion, and Vote to Approve March 2018 Financial Reports; Distribution of April 2018 Financials for June 2018 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- F. Consider Submission of Resolutions/Grant Applications, Vote to Approve – **\$1,926,830**
  - 1. Early Childhood Comprehensive Systems Impact Grant Application (*Continuation - Year 3*) to the U.S. Department of Health and Human Services, Health Resources and Services Administration - *\$426,600*
  - 2. Delinquency Prevention Formula Grant (*Continuation - Year 2*) to the Oklahoma Office of Juvenile Affairs – State Advisory Group - *\$45,000*
  - 3. Microloan Program - Technical Assistance Grant Application to the U.S. Small Business Administration - *\$25,030*
  - 4. Adoption of Self-Help Housing Resolution and Reauthorization to Apply for Section 523 Self-Help Housing Technical Assistance Grant to the U.S. Department of Agriculture, Rural Development - *\$1,381,789*
  - 5. PY' 18 Department of Energy Weatherization Assistance Program Application to the Oklahoma Department of Commerce/Community Development - *\$35,911*
  - 6. FY 18 Solution Groups Technical Assistance Application to NeighborWorks® America - *\$12,500*
- G. Consider Acceptance of Grants/Contracts/Awards, Vote to Approve – **\$208,600.61**
  - 1. FY 2018 Round 1 Expendable Grant Award from NeighborWorks® America - *\$122,500*
  - 2. FY 2018 Round 1 Capital Grant Award from NeighborWorks® America - *\$67,667*
  - 3. Community Impact Measurement Grant Award from NeighborWorks® America - *\$3,000*
  - 4. Rural IMPACT Sustainability Stipend Award from the American Academy of Pediatrics/ W.K. Kellogg Foundation - *\$2,500*
  - 5. FY 2018 E-Rate Applicant Reimbursement from the Universal Service Administrative Company, Schools and Libraries Division - *\$12,933.61*

- H. Consideration, Discussion, and Vote to Approve Signing of Proclamation Recognizing May as National Community Action Month; Overview and History of Community Action (*Organizational Standards – Category 5, Standard 5.7*)
- I. Consideration, Discussion, and Vote to Approve Updates to LDCAA Procurement Policy (*Organizational Standards – Category 8, Standard 8.11*)
- J. Consideration, Discussion, and Vote to Approve Little Dixie Transit’s Disadvantaged Business Enterprise Program Policy
- K. Consideration, Discussion, and Vote to Approve the 2017-2018 Head Start/Early Head Start/EHS-Child Care Self-Assessment Plan
- L. Consideration, Discussion, and Vote to Accept the Release of the Federal Interest for Six Head Start/EHS Modular Units by DHHS/Administration for Children and Families (Locations: Antlers Head Start, Antlers EHS, Broken Bow III Head Start, Fort Towson Head Start, Haworth Head Start, Rattan I Head Start)
- M. Review and Discussion over Community Services Block Grant Organizational Standards Self-Assessment Report to Oklahoma Department of Commerce
- N. Review and Discussion over Quarterly & Year to Date Housing Production as Reported to NeighborWorks® America (*Organizational Standards – Category 5, Standard 5.9*)
- O. Update on Online Resources Available for Board Members: Board Meeting Packets, Results Oriented Management and Accountability Training Video, Frequently Used Acronyms (*Organizational Standards – Category 5, Standard 5.7*)
- P. Board Training/Programmatic Report: LDCAA Finances – Reviewing Financial Reports and Budgets for Key Indicators of Program Successes/Struggles (*Organizational Standards – Category 5, Standard 5.7*)
- Q. Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- R. Recognition of May Employee of the Month:  
Virginia Newsome, Cook – Rattan 1 Head Start
- S. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; LDCAA 50<sup>th</sup> Anniversary and Community Action Month Celebration Update
- T. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
- U. Consideration, Discussion, and Vote to Adjourn