

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Tuesday, October 10, 2017**  
***Little Dixie HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma***

**AGENDA**

- A.** Call to Order and Invocation
- B.** Opening of Board Meeting – Roll Call, Introduction of Guests
- C.** Finance/Audit/Loan Committee Report

***Consent Docket** - The following items of business indicated by brackets (D & E, F and G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.*

- D.** Consideration, Discussion, and Vote to Approve September 2017 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- E.** Consideration, Discussion, and Vote to Approve August 2017 Financial Reports; Distribution of September 2017 Financials for November 2017 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- F.** Consider Submission of Resolutions and/or Grant Applications - **\$2,288,324.28**
  - 1. Health and Wellness Grant Application to the International Paper Foundation - **\$10,000**
  - 2. Community Services Block Grant Application (*CAPTAIN Software Contract Renewal*) to the Oklahoma Department of Commerce - **\$5,333.33**
  - 3. Child and Adult Care Food Program Application (*Head Start/Early Head Start*) to the Oklahoma Department of Education - **\$490,341.21**
  - 4. CACFP Application (*LDCAA Early Learning Centers*) to the Oklahoma Department of Education - **\$235,781.74**
  - 5. CACFP Application to the Oklahoma Department of Education - **\$1,491,160** (*Program Operations – \$191,160; Daycare Home Meal Reimbursement – Up to \$1,300,000*)
  - 6. PY'17 Department of Human Services Low Income Home Energy Assistance Application to the Oklahoma Department of Commerce/Community Development - **\$55,708**
- G.** Consider Acceptance of Grants/Contracts/Awards - **\$1,248,984.33**
  - 1. 2017-18 AmeriCorps Continuation Grant Award (*Year 2*) from the Corporation for National and Community Service, Oklahoma Community Service Commission - **\$179,486**
  - 2. Community Services Block Grant Award (*CAPTAIN Software Contract Renewal*) from the Oklahoma Department of Commerce - **\$5,333.33**
  - 3. FY 2017 Community Initiatives Peer Learning Site Visit Award from NeighborWorks® America - **\$2,000**
  - 4. Training Institute Slot Allocation (*12 slots valued at \$2,000/slot*) from NeighborWorks® America - **\$24,000**
  - 5. Cooperative Agreement to Support Navigators in Federally-facilitated and State Partnership Marketplaces Continuation Award (*Year 3*) from the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services - **\$300,688**

6. FY 2018 Base Grant Award from the Oklahoma Court Appointed Special Advocates Association - **\$35,400**
  7. FY 2018 Small Marketing Grant Award from the Oklahoma CASA Association - **\$5,000**
  8. FY 2018 Collaborative Marketing Award from the Oklahoma CASA Association - **\$28,100**
  9. FY 2017 Rural Sexual Assault, Domestic Violence, Dating Violence and Stalking Grant Award from the U.S. Department of Justice, Office on Violence Against Women - **\$500,000**
  10. Oklahoma Early Childhood Program Award (*Year 12: 7/1/2017–6/30/2018*) from the Tulsa Community Action Program - **\$168,977** (\$72,419 Match)
- H. Consideration, Discussion, and Vote to Approve Head Start/Early Head Start/EHS-Child Care Policy Council Operating Procedures and Conflict Resolution/Impasse Policy
  - I. Board Giving Committee Report (*Organizational Standards – Category 5, Standard 5.7*)
  - J. Board Training/Programmatic Report: Technical and Management Assistance Program (*Organizational Standards – Category 5, Standard 5.9*)
  - K. Head Start/Early Head Start/EHS-Child Care Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
  - L. 2017 LDCAA Customer Satisfaction Report: 3<sup>rd</sup> Quarter (July – September) Results (*Organizational Standards – Category 1, Standard 1.3; Category 6, Standard 6.4*)
  - M. Update on 2017 Race Against Poverty 5K Event
  - N. Recognition of October Employee of the Month:  
Gayla Vaughan – Housing Coordinator, Self-Help Housing Program
  - O. Recognition of Service Award Recipients:  
*Five Years:* Maria Herron – HR/Benefits/Insurance Specialist, LDCAA Administration  
*Ten Years:* Joe Castleman – Driver, Transit Program
  - P. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; EHS/EHS-CC Enrollment/Attendance Report
  - Q. Consideration, Discussion, and Vote on New Business (*Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311*)
  - R. Consideration, Discussion, and Vote to Adjourn