

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, June 13, 2017
Little Dixie HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

- A. Call to Order and Invocation
- B. Opening of Board Meeting – Roll Call, Introduction of Guests
- C. Finance/Audit/Loan Committee Report
- D. Recognition of Leoma Caldwell for Providing Outstanding Years of Service to the Little Dixie Community Action Agency, Inc. Board of Directors
- E. Consideration, Discussion, and Vote to Accept Wade Scott as the Appointed Representative for the Hugo Rotary Club, a Private Entity on the LDCAA Board of Directors (*Entity to Expire 12/31/2018*)
- F. Assign Mentor for New Board Member

Consent Docket - The following items of business indicated by brackets (G & H, I and J) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- G. Consideration, Discussion, and Vote to Approve May 2017 Regular Meeting Minutes (*Organizational Standards – Category 5, Standard 5.5*)
- H. Consideration, Discussion, and Vote to Approve April 2017 Financial Reports; Distribution of May 2017 Financials for July 2017 Consideration and Vote (*Organizational Standards – Category 8, Standard 8.7*)
- I. Consider Submission of Resolutions and/or Grant Applications - **\$2,004,670**
 - 1. State Giving Program Grant Application (Cycle 2) to the Walmart Foundation - \$55,850
 - 2. State Farm Neighborhood Assist[®] Grant Application to State Farm[®] - \$25,000
 - 3. Second Chance Act Comprehensive Community-Based Adult Reentry Program Grant Application to the U.S. Department of Justice, Bureau of Justice Assistance - \$1,000,000
 - 4. Cooperative Agreement to Support Navigators in Federally-facilitated and State Partnership Marketplaces Continuation Application (Year 3) to the U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services - \$443,820
 - 5. Street Outreach Program Grant Application to the U.S. Department of Health and Human Services, Administration for Children and Families - \$480,000
- J. Consider Acceptance of Grants/Contracts/Awards - **\$206,000**
 - 1. FY 2017 Round 1 Expendable Grant Award from NeighborWorks[®] America - \$142,500
 - 2. FY 2017 Round 1 Capital Grant Award from NeighborWorks[®] America - \$56,000
 - 3. Community Impact Measurement Grant Award from NeighborWorks[®] America - \$7,000
 - 4. 2017 NeighborWorks Week Award from NeighborWorks[®] America/Citi Foundation - \$500

- K.** Consideration, Discussion, and Vote to Approve Signing of Proclamation Recognizing June as National Homeownership Month
- L.** Consideration, Discussion, and Vote to Approve Updates to LDCAA Financial Services Manual (*Organizational Standards – Category 8, Standard 8.10*)
- M.** Consideration, Discussion, and Vote to Approve Addendum to LDCAA’s 2017-2020 Strategic Plan, Addressing Customer Satisfaction Input and Analysis of Customer Response (*Organizational Standards – Category 6, Standard 6.4*)
- N.** Consideration, Discussion, and Vote to Approve the 2017-2018 Mental Health Contract with Zen Gee Counseling and Psychological Services, LLC
- O.** Consideration, Discussion, and Vote to Approve Hiring of Kellogg & Sovereign[®] Consulting, LLC as the E-Rate Consultants for the 2018-2019 E-Rate Funding Year
- P.** Discussion Concerning Compliance with Children’s Internet Protection Act (CIPA) Cyberbullying Awareness
- Q.** Consideration, Discussion, and Vote to Approve or Disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018 (*This Resolution authorizes filing of the Form 471 application(s) for funding year 2017-2018 and the payment of the applicant’s share upon approval of funding and receipt of services.*)
- R.** Board Training/Programmatic Report: State Parks (*Organizational Standards – Category 5, Standard 5.9*)
- S.** Head Start Policy Council Report (*Organizational Standards – Category 2, Standard 2.1; Category 5, Standard 5.9*)
- T.** Update on National Community Action Month Activities
- U.** Update on National NeighborWorks[®] Week Project
- V.** Recognition of June Employee of the Month:
Doris Long, Director – Victim and Youth Programs
- W.** Recognition of Service Award Recipients:
Ten Years: Charles Rust, Self-Help Specialist – Technical and Management Assistance
Cathy Zachry, Apartment Clerk – LDCAA Housing
- X.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Remote Area Medical Event in August
- Y.** Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. *Okla. Stat. Title 25 § 311*)
- Z.** Consideration, Discussion, and Vote to Adjourn