

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, February 14, 2017
Little Dixie HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma

AGENDA

Invocation

- A. Opening of Board Meeting – Roll Call, Introduction of Guests
- B. Recognition of Brad Burgett as the Appointed Representative for the Pushmataha County Commissioners, a Public Sector Entity on the Little Dixie Community Action Agency, Inc. Board of Directors (*Entity to Expire 12/31/2019*)
- C. Finance/Audit/Loan Committee Report

Consent Docket - The following items of business indicated by brackets (D & E, F and G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- D. Consideration, Discussion, and Vote to Approve January 2017 Regular Meeting Minutes
- E. Consideration, Discussion, and Vote to Approve December 2016 Financial Reports; Distribution of January 2017 Financials for March 2017 Consideration and Vote
- F. Consider Submission of Resolutions and/or Grant Applications - **\$1,501,400**
 - 1. FY 2017 Transitional Housing Assistance Grants for Victims of Sexual Assault, Domestic Violence, Dating Violence and Stalking Application to the U.S. Department of Justice, Office on Violence Against Women - *\$350,000*
 - 2. Little Dixie CAA New Website Grant Application to the Sarkeys Foundation - *\$10,500*
 - 3. Drug Free Communities Support Program Grant Application (Continuation) to the Substance Abuse and Mental Health Services Administration - *\$625,000*
 - 4. FY 2017 Rural Sexual Assault, Domestic Violence, Dating Violence and Stalking Grant Application to U.S. Department of Justice, Office on Violence Against Women - *\$500,000*
 - 5. 2017 Family Literacy Grant to the Dollar General Literacy Foundation - *\$15,000*
 - 6. Department of Energy Weatherization Assistance Program Application (Award Increase) from the Oklahoma Department of Commerce - *\$900*
- G. Consider Acceptance of Grants/Contracts/Awards - **\$431,639**
 - 1. Technical and Management Assistance Program Contract Extension (to April 30, 2017) from the U.S. Department of Agriculture, Rural Development - *\$430,739*
 - 2. Department of Energy Weatherization Assistance Program Award Increase from the Oklahoma Department of Commerce - *\$900 (Total Awarded: \$90,693.45)*
- H. Consideration, Discussion, and Vote to Approve Contract Extension #1 with the Oklahoma Commission on Children and Youth for LDCAA to Act as Fiscal Agent for the Choctaw County Freestanding Multidisciplinary Team (Contract Period: 1/1/2017–12/31/2017)

- I. Consideration, Discussion, and Vote to Approve Contract Extension #1 with the Oklahoma Commission on Children and Youth for LDCAA to Act as Fiscal Agent for the Pushmataha County Freestanding Multidisciplinary Team (Contract Period: 1/1/2017–12/31/2017)
- J. Consideration, Discussion, and Vote to Approve 2017 LDCAA Affirmative Action Plan
- K. Consideration, Discussion, and Vote to Elect Board Member to Serve on the Committee for Nominations (*Pursuant to LDCAA Amended By-Laws, Article XI, Section 1*)
- L. Consideration, Discussion, and Vote to Elect Board Member to Serve on the Risk Assessment Committee (*Pursuant to LDCAA Amended By-Laws, Article XI, Section 1*)
- M. Asset Committee Report
- N. Board Training/Programmatic Report: New Head Start Program Performance Standards (*Organizational Standards – Category 5, Standard 5.9*)
- O. Update on Community Needs Assessment (*Organizational Standards – Category 1, Standard 1.2; Category 3*)
- P. Head Start Policy Council Report
- Q. Recognition of January Employee of the Month:
Maria Herron, Human Resources/Benefit/Insurance Specialist – LDCAA Administration
- R. Recognition of Service Award Recipients:
Five Years: Kathy Galvano, Teacher Assistant – Head Start Program
Ten Years: Josh Braziel, Health Technology Coordinator – Rural Health Network of Oklahoma
Fifteen Years: Lisa McKinney, Driver – Transit Program
- S. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; HS/EHS/EHS-CC Enrollment/Attendance Report; Approval from Region VI Office of Head Start to Hire Head Start/Early Head Start/EHS-CC Program Director; Thank You Card for Services Provided by Housing/Weatherization Programs
- T. Consideration, Discussion, and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. *Okla. Stat. Title 25 § 311*)
- U. Consideration, Discussion, and Vote to Adjourn