

Little Dixie Community Action Agency, Inc.
Board of Directors and/or Executive Committee Meeting
10:00 a.m. Tuesday, August 11, 2015
Little Dixie HomeOwnership Center - 500 East Rosewood - Hugo, Oklahoma
AGENDA

Invocation

- A. Opening of Board Meeting – Roll Call, Introduction of Guests
- B. Presentation of the 2014 Audit Report – Gary Saunders, CPA

Consent Docket - The following items of business indicated by brackets (C&D, E, and F) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.

- C. Consideration, Discussion and Vote to Approve July 14, 2015 Regular Meeting Minutes
- D. Consideration, Discussion and Vote to Approve June 2015 Financial Reports; Distribution of July 2015 Financials for September 2015 Consideration and Vote

E. Consider Submission of Resolutions and/or Grant Applications - \$570,189.59

- 1. Funding Request to International Paper Foundation for HS/EHS/EHS-CC - \$4,000
- 2. CASA Marketing Application to Oklahoma CASA Association - \$10,000
- 3. HUD Housing Counseling Application to NeighborWorks® America - \$25,000
- 4. HUD HOME Funding Application to the Oklahoma Housing Finance Agency - \$149,593
- 5. CASA Competitive Grant Application to Oklahoma CASA Association - \$30,000
- 6. RSVP Augmentation Request to Corporation for National & Community Service - \$3,000
- 7. AmeriCorps National Civilian Community Corps Concept Form to CNCS
- 8. Base Funding Application to Oklahoma CASA Association - \$33,600
- 9. Public Transit Revolving Fund Application to Oklahoma Department of Transportation - \$227,757
- 10. Expendable Funding Request to NeighborWorks® America for Hugo Lake State Park - \$25,000
- 11. RX for Oklahoma Application to KIBOIS Community Action Foundation, Inc. - \$12,239.59
- 12. Expendable Funding Request to NeighborWorks America for 502 Direct Single Family Loan Application Packaging Intermediary Program - \$50,000

F. Consider Acceptance of Grants/Contracts/Awards - \$265,184.81

- 1. Community Services Block Grant 4th Quarter Allocation from Oklahoma Department of Commerce - \$55,647
- 2. State Appropriated Funding Award from Oklahoma Department of Commerce - \$14,972.31
- 3. Microloan Technical Assistance Program Award from U.S. Small Business Association - \$13,349
- 4. RX for Oklahoma Award from KIBOIS Community Action Foundation, Inc. - \$12,239.59
- 5. Oklahoma Early Childhood Program Award from Tulsa CAP - \$168,976.91

G. Consideration, Discussion, and Vote to Approve Little Dixie CAA Transit's Revised Drug and Alcohol Policy

H. Consideration, Discussion and Vote to Approve Changes to the Little Dixie CAA Standards of Conduct Policy to Include ERSEA (Eligibility, Recruitment, Selection, Enrollment & Attendance) Violations (Policy No. 410)

I. Consideration, Discussion and Vote to Approve the Head Start/Early Head Start/Early Head Start-Child Care (HS/EHS/EHS-CC) Strategic Plan Updates

J. Consideration, Discussion and Vote to Approve the 2015-2016 HS/EHS/EHS-CC Training Plan

K. Consideration, Discussion and Vote to Approve the 2015-2016 HS/EHS Menus

L. Board Training: Doris Long, At-Risk Youth Services Program Director (CASA, Victim Advocacy Services, Mentoring)

M. Head Start Policy Council Report

N. Finance/Audit/Loan Committee Report

O. Recognition of August Employee of the Month: Bethani Lewis- Oklahoma CAA Navigator Consortium Project Coordinator

P. Recognition of Service Award Recipients:

Five Years: Sarah Brownfield – Head Start

Twenty-Five Years: Dawn McDaniel – Head Start

Sheila Price – Head Start

Q. Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS/EHS-CC Program Summary Report; USDA Meals and Snack Report; EHS/EHS-CC Enrollment/Attendance Report; Thank You Letter from Hand to Hand Board of Directors; CHDO Certification from Oklahoma Housing Finance Agency; Letter from Congressman Markwayne Mullin regarding Veteran Information Days Event; Letter of Compliance with Audit/Financial Requirements from NeighborWorks America; Letter from Danya International regarding upcoming Environmental Health and Safety, Fiscal Management, and ERSEA Baseline of EHS-CC Program; Thank You Letter to LDCAA regarding Housing Weatherization Services/Program Staff.

R. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to time of posting the Agenda. Okla. Stat. Title 25 § 311.)

S. Consideration, Discussion and Vote to Adjourn