

**Little Dixie Community Action Agency, Inc.**  
**Board of Directors and/or Executive Committee Meeting**  
**10:00 a.m. Wednesday, November 12<sup>th</sup>, 2014**  
**Little Dixie HomeOwnership Center-500 East Rosewood - Hugo, Oklahoma**  
**AGENDA**

**Invocation**

A. Opening of Board Meeting – Roll Call, Introduction of Guests

B. Recognition of Randy Robertson Re-appointed as Representative for the Choctaw County Commissioners Public Sector and Recognition of Jimmy Brandon, Appointed as Representative for the City of Ft. Towson Public Sector on Little Dixie C.A.A. Board.

C. Consideration, Discussion, and Vote to Replace Michael Riser on the Compensation Committee, Stephen Sniegiecki on the By-Laws Committee, and Irene Roberts on the Board Training Committee.

*Consent Docket - The following items of business indicated by brackets (D&E and F&G) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.*

D. Consideration, Discussion and Vote to Approve October 14<sup>th</sup>, 2014 Regular Meeting Minutes.

E. Consideration, Discussion and Vote to Approve September 2014 Financial Reports; Distribution of October 2014 Financials for December 2014 Consideration and Vote.

**F. Consider Submission of Resolutions and/or Grant Applications - \$1,761,311.00**

1. CACFP Daycare Homes Food Reimbursement Application to the Department of Education (Funded by USDA) - \$1,524,700

2. Low Income Home Energy Assistance Program (LIHEAP) Application to the Oklahoma Department of Commerce - \$55,996

3. Year 3 AmeriCorps Continuation application to the Oklahoma Community Service Commission - \$178,115

4. Wal-Mart Community Impact Grant Application to Wal-Mart Foundation for Thanksgiving Food Basket Initiative - \$2,500

**G. Consider Acceptance of Grants/Contracts/Awards - \$1,604,389.20**

1. Department of Energy Weatherization Increase from the Oklahoma Department of Commerce - \$26,685.63

2. Smart Start Tri- County Award from International Paper - \$2,500

3. 2014-2015 E-Rate Funding - \$8,388.18

4. Rural Health Project Funding from the University of Oklahoma - \$32,450

5. "Picking on the Porch" Community Service Event - \$1,415.39 (\$915.39 Resident Donations & \$500.00 Matching Funds from the Antlers Masonic Lodge)

6. CACFP Daycare Homes Food Reimbursement Award from the Department of Education (Funded by USDA) - \$1,524,700

7. Oklahoma CASA Association Base Funding - \$8,250

**H.** Consideration, Discussion, and Vote to Approve 2015 Board of Directors Meeting Dates

**I.** Consideration, Discussion and Vote to Approve the Executive Director Emergency Backup Succession Plan

**J.** Consideration, Discussion and Vote to Approve Revised Head Start/Early Head Start Organizational Chart

**K.** Consideration, Discussion and Vote to Approve Revisions to the Head Start/Early Head Start ERSEA (Eligibility, Recruitment, Selection, Enrollment and Attendance) Plan

**L.** Consideration, Discussion and Vote to Approve Waiver/Exemption of Conflict of Interest for DHS and/or DOE Weatherization Funds/Assistance for Myrtis Young, Grandmother of Kyle White, LDCAA Employee and SHARE Housing Trainer, that a full and proper posting of the disclosure has been made to the public, that no objections have been received from the public, a legal opinion determining there is no violation of Oklahoma or local law, any conflict or potential conflict should be waived, and the expenditure of weatherization funds is fair to LDCAA.

**M.** Consideration, Discussion and Vote to Approve Little Dixie Personnel Policies

**N.** Board Training

(1) Retired Senior Volunteer Program

(2) Head Start

**O.** Head Start Child Outcomes Presentation

**P.** Update on Governing Board Member Representation on the Head Start/Early Head Start Policy Council

**Q.** Head Start Policy Council Report

**R.** Update on Annual Agency In-Service event

**S.** Presentation over Little Dixie CAA's Partnership and Scheduled Activities with the Salvation Army

**T.** Finance/Audit/Loan Committee Report

**U.** Other Reports/Announcements/Correspondence: HHS Communication and Guidance Report; HS/EHS Program Summary Report; USDA Meals & Snack Report; Head Start/Early Head Start Enrollment/Attendance Report; Federal Review Letter; CASA Board Documentation Update/Background Checks

**V.** Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311).

**W.** Consideration, Discussion and Vote to Adjourn.