

Little Dixie Community Action Agency, Inc.  
**Board of Directors and/or Executive Committee Meeting**  
10:00 a.m. Tuesday, August 12, 2014  
Little Dixie HomeOwnership Center  
500 East Rosewood - Hugo, Oklahoma

## AGENDA

### Invocation

- A. Opening of Board Meeting - Roll Call – Introduction of Guests.
- B. Recognition of Reappointed Board members: Mary June Smith, Susan Wall, David Hawkins, Leeoma Caldwell, Leona Edwards, Brent Franks, Vickie Leathers.
- C. Presentation of 2013 Audit Report: Gary Saunders, CPA.
- D. New Beginnings Presentation - Irene Roberts.

***Consent Docket** - The following items of business indicated by brackets (E & F and H&I) may be voted upon by a single vote of the Board without discussion, unless and except for any item which any one of the Board desires to have discussion about at the meeting, in which cases, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket.*

- E. Consideration, Discussion and Vote to Approve July 8, 2014 regular meeting minutes.
- F. Consideration, Discussion and Vote to Approve June Financial Reports and Distribution of July, 2014 financials for September, 2014 Consideration and Vote.
- G. Consideration and Vote to approve the July 8, 2014 Executive Session Minutes regarding the Discussion of the LDCAA Executive Director's Contract and Employment. Okla. Stat. Title 25 SS 307 (B) (1).
- H. Consider Submission of Resolutions and/or Grant Applications - \$3,816,035.47
  - 1. State Appropriated Funds (CAA/SAF) application to the Oklahoma Department of Commerce - \$15,843.72
  - 2. State Appropriated Funds Application for Head Start (CAA/HS) to the Oklahoma Department of Commerce - \$71,993
  - 3. Victim Awareness Grant Application to the National Association of VOCA Assistance Administrators - \$4,546
  - 4. Oklahoma CASA Association Base Funding Application - \$7,500
  - 5. Oklahoma CASA Association Competitive Grant Application - \$20,000
  - 6. Head Start/Early Head Start grant application to the Department of Health and Human Services - \$3,365,070
  - 7. Letter of Inquiry to Inasmuch Foundation for Idabel HS/EHS - \$75,000
  - 8. Public Transit Revolving Fund to Oklahoma Dept. of Transportation- \$241,239
  - 9. Okla. Natural Gas Low-Income Energy Assistance application to ODOC - \$14,843.75
- I. Consider Acceptance of Grants/Contracts/Awards - \$575,851.93
  - 1. State Appropriated Funds (CAA/SAF) from the Oklahoma Department of Commerce - \$15,843.72
  - 2. HS/EHS operational funds and current year COLA (Cost of Living Allowance) increases - \$214,405
  - 3. RX for Oklahoma contract renewal with Ki Bois Community Action Foundation - \$13,149.27
  - 4. Walmart State Giving Program Grant for RSVP - \$50,000
  - 5. OECP (Oklahoma Early Childhood Program) 2014-2015 Funding from Tulsa CAP - \$241,395.59
  - 6. Oklahoma Natural Gas Low Income Energy Assistance Program funding from OK Department of Commerce - \$14,843.75
  - 7. NeighborWorks® America sub-grantee of the FY14 HUD Housing Counseling program - \$26,214.60
- J. Report and recommendation from the Board Nominating Committee for Board Officers for 2014-2015
- K. Consideration, Discussion, and Vote to Elect Little Dixie CAA Board Officers for 2014-2015 pursuant to LDCAA Amended By-Laws, Article VI and Article IX
- L. Report and Recommendation from the Board Nominating Committee for Little Dixie CAA Executive Committee Members which

includes Personnel Committee for 2014-2015

- M. Consideration, Discussion, and Vote to elect Little Dixie CAA Executive Committee and Personnel Committee for 2014-2015 pursuant to LDCAA Amended By-Laws, Article VI and Article X
- N. Report and Recommendation from the Board Nominating Committee for Little Dixie CAA Finance and Asset Committee Members for 2014-2015
- O. Consideration, Discussion, and Vote to elect Little Dixie CAA Finance/Audit/Loan Committee Members for 2014-2015 pursuant to LDCAA Amended By-Laws, Article XI
- P. Consideration, Discussion, and Vote to elect Little Dixie CAA Asset Committee Members for 2014-2015 pursuant to LDCAA Amended By-Laws, Article XI
- Q. Consideration, Discussion and Vote to elect Kiamichi Development Company (KDC) Board Members
- R. Recognition of the LDCAA Board Chairman's Appointment of a Nine-Member Committee to Search for a New LDCAA Executive Director Pursuant to LDCAA By-Laws, Article III, Section 2 and Report from the Committee
- S. Consideration and Discussion concerning Board Giving Policy
- T. Head Start Policy Council Report
- U. Report, Consideration, Discussion and Vote to Approve the 2014 HS/EHS Community Assessment
- V. Consideration, Discussion and Vote to Approve the 2014-2015 Head Start Training Plan
- W. Consideration, Discussion and Vote to Approve the Revised HS/EHS Pay Scale Including 1.3% COLA
- X. Consideration, Discussion and Vote to Approve revision of the E-Rate Internet Acceptable Use and Safety Policy
- Y. Consideration, Discussion and Vote to Approve E-Rate Record Retention Policy
- Z. Consideration, Discussion and Vote to Approve 2014-2015 HS/EHS Menus
- AA. Service Awards - Five Years: Edward Jackson-Transit; Francis Pierce-Transit; Teresa Phelps-Head Start
- BB. Other Reports/Announcements/Correspondence: Sargent Shriver Achievement Award Winner-Donna Hudson; HS/EHS Enrollment/Attendance Report; HHS Communication and Guidance Reports; USDA Meals & Snack Report; HS/EHS Program Summary.
- CC. Consideration, Discussion and Vote on New Business (Not known about or which could not have been reasonably foreseen prior to the time of posting the Agenda. Okla. Stat. Title 25 § 311)
- DD. Consideration, Discussion and Vote to Adjourn